



**NIGERIAN NATIONAL PETROLEUM CORPORATION (NNPC)**  
 Herbert Macaulay Way, Central Business District, Abuja

**INVITATION FOR PRE-QUALIFICATION OF REPUTABLE INTERNATIONAL  
 REFINERS FOR OFF-SHORE PROCESSING OF CRUDE OIL**

**INTRODUCTION**

The Nigerian National Petroleum Corporation (NNPC) wishes to invite reputable international oil refiners to submit relevant documents to pre-qualify for Off-Shore Processing of Nigerian Crude Oil.

**SCOPE OF SERVICE**

- Lift Nigerian crude oil and process outside Nigeria in typical complex refineries
- Ship some products back to Nigeria, as agreed with NNPC
- Monetize surplus products for purchase of specific products as required by NNPC
- Maintain monthly material balance for quarterly reconciliations

**PRE-QUALIFICATION CRITERIA**

Only refiners shortlisted from the pre-qualification exercise shall be invited to submit proposals (technical and commercial) for the above stated scope of services, for competitive bidding. Such refiners should be open to due diligence activities for verification of claims and proof of capability to undertake these services.

Interested companies are requested to submit the under-listed documents. Failure to submit the documents will automatically disqualify any applicant.

1. Company Profile
2. Certificate of Incorporation .
3. Company financial details and audited accounts for the last three (3) years.
4. Organizational structure, available manpower with a list of key professional staff and job functions.
5. Full details of the Company's ability to perform the specified services, including refining facilities configuration, capacity, design yield pattern and products specifications.
6. Location and Address of refining facilities
7. Evidence of processing Nigerian crude type and performance details in the last three (3) years.
8. Details of Quality Policy including Quality Policy Statement, Copies of ISO Certification, copy of current Quality Manual and Procedures.
9. Details of safety policy organization, Training,

Communication, Emergency Response Procedures and Environmental Policy.

10. Readiness to comply with the Nigerian Content Policy as regards to the expected services in shipping, transportation, procurement, etc.
11. All the documents to be provided to support evidence of technical capability and relevant experience must be referenced to the relevant item as defined in the scope of services.

**SUBMISSION OF PRE-QUALIFICATION DOCUMENTS**

The Pre-qualification documents, which should be bounded and in duplicate, must be delivered to the **Office of the Group Executive Director, Refining & Petrochemicals**, within **two (2) weeks** from the date of this advertisement. In the event that there is any conflict with the dates of publication, the official **closing date of 30th November, 2008** shall supersede.

All completed and bounded documents should be marked **"PRE-QUALIFICATION OF REPUTABLE REFINERS FOR OFF-SHORE PROCESSING OF CRUDE OIL"**, addressed and sent to:

**The Group Executive Director, Refining & Petrochemicals,**  
**NNPC Towers, Block A, 8th Floor**  
**Herbert Macaulay Way,**  
**Central Business District,**  
**Garki - Abuja**

**DISCLAIMER**

*This advertisement for invitation for "PRE-QUALIFICATION OF REPUTABLE REFINERS FOR OFF-SHORE PROCESSING OF CRUDE OIL" shall not be construed as a commitment on the part of NNPC, nor shall it entitle any company to make any claim whatsoever, and/or seek any indemnity from NNPC and/or any of its subsidiaries, by virtue of such companies having responded to this advertisement.*

*All expenses incurred in preparing pre-qualification response and all expenses otherwise associated with its pre-qualification response shall be borne solely by the prospective applicant.*

**Signed: MANAGEMENT**